



## **MVES PTO Business Meeting Agenda**

Friday, August 26th, 2022

### **President**

#### **a. Opening Comments**

- i. We are ready for another busy school year. Thank you to Ingrid for joining us at our first meeting of the year to be the school liaison this year. We have a full agenda as we work through the plans for the year and I know we are short on time.

### **II. Treasurer's Report**

- i. We have \$43,810.46 in cash on hand. We will be writing a check to the school for \$30,000 for the playground improvements from last year. The school requested we carry the dollars forward to this year and make the donation in Sept. This leaves us with approximately \$13K prior to our fundraiser efforts starting. Our goal every year is to carry forward to the next school year \$13-16K, so we can immediately start buying supplies for teachers. Some expenses already during the new Fiscal Year, which started July 1st is we purchased t-shirts for the whole kindergarten class as a welcome gift. Additionally, have already bought \$1,400 in classroom supplies such as lysol wipes, kleenex, paper towels, etc. The first lunch of the school year for staff was \$1,435.89 from Mission BBQ. Some other expenses for PTO is annual Insurance - \$780 and our accountant fees for taxes and audit was \$1,095. We anticipate another solid year with a goal of raising enough money to support the teacher's needs which includes the ability to reimburse them up to \$200 for out-of-pocket expenses. As we have done for the last 7 years they need to submit a note or receipts of what they bought for reimbursement. Additionally other goals are to support family events such as Santa Photos, Movie Night at no cost and other events such as BINGO, Dance, Mom/Son, Race and Festival to break even. Some of those events end up with little profit \$500-1000 or cost us \$500-1000.

### **III. Committee Report**

#### **a. Spirit Nights - For 2022-2023 school year**

- i. Look into Panda Express
- ii. Chipotle is scheduled
- iii. Ice Plex for 2022 School Year
- iv. Skate Night for 2022
- v. Papa Johns - we are waiting to hear back from
- vi. Cookies and Cream we will like to do and need to find out if teachers will support as servers as they have in the past
- vii. Jersey Mike's is a go again in Gainesville location
- viii. Ghosted Concepts



- b. Enrichment - Amna Cheema is the parent volunteer and connected with Jocelyn, the vendor for Enrichment Matters.
  - i. They have a schedule in place from what we are tracking
  - ii. Have recommended Ingrid touch base with Amna as Mike is concerned that the school is not aware of the plans for the program this fall. The PTO sponsors via insurance and building use, but stated at the end of the year, the parent POC would need to ensure to work with the school on Enrichment Program as the actual board members couldn't arrange and manage as they did prior to COVID. Additionally based on experiences we have had a hard time securing enough registration for the program overall. The PTO hasn't used the program as a fundraiser in the past and has no intention to arrange it to be a fundraiser in the future.
- c. Teacher Appreciation: We will provide 4 lunches again this school year along with TA week that starts May 8th
- d. Watch D.O.G.S.
  - i. Chris Cannon and Chris Hintosh have volunteered to take over the TOP DOG spot from Mike. He met with them to go over how to run the pizza party and set-up the sign-up links. They have scheduled a pizza party for the end of Sept.
  - ii. PTO supports the program financially by providing funds for kick-off events along with stickers and other goodies.
- e. Yearbook :
  - i. Using Balfour again this year, because we know the program. We plan to have yearbooks delivered again during the summer as we have had positive feedback on the capturing of all end of year events.
  - ii. Mike is willing to chair again this year and has commitment from Karen Rich to help and will be reaching out to find additional help and staff.
  - iii. We had positive feedback from multiple people on last year's yearbook.
- f. Read-A-Thon
  - i. Will start Oct 17th and will coincide with the Book Fair.
- g. BINGO
  - i. Family Holiday Bingo first Friday of December 9th
- h. Santa Pictures: PaPA HoHo has been booked, we used him for multiple years prior to last year when he was unavailable due to a surgery. The event will be sign-up again for Dec 8th
- i. Father/Daughter Dance:
  - i. Committee:
    - 1. Nichole, Allison, Steph, and Heather - They have experience from multiple years



- ii. Date/Time: Feb 11th at 6pm
- j. Mother/Son: *Dates and location to be confirmed but want to do in the Fall*
  - i. Committee
    - 1. Tabatha
  - ii. Date/Time: TBD thinking about a Fall event verses a Spring event
- k. Spring Festival
  - i. May 6th
  - ii. Committee: Mike is looking for someone to shadow him this year. The event is really an easy turn key event as we utilize vendors for games, bouncy houses, animals, etc. The chair needs to coordinate to secure high school and junior high volunteers and then be a POC for vendors. The other key element is finding volunteers to help with recruiting sponsors which is also part of race efforts.
- l. 5K Race
  - i. May 6th
  - ii. Committee: Mike is looking for someone to shadow this year with the goal of them chairing the race next school year. The event is another one once you have done it a few year is very easy to be accomplished.
- m. 5<sup>th</sup> Grade Dance or end of year event.
  - i. TBD by 5th grade parents and staff
  - ii. PTO supports with a donation
- IV. Old Business**
  - a. Playground Shades are going in over Labor Day weekend
- V. New Business**
  - a. Mike is going to look into the brick sale this year in the Spring
  - b. SCA sending notes through their advisor for feedback to our PTO
  - c. Form 511-10 on the PWC human resources to have us done for our volunteers for any PTO events. Parents need to have this in place prior to volunteering. All parents need to review and sign this document prior to entering into the school/volunteering.
  - d. SOL's for parents
  - e. Contacting Donna Cole about Veterans Day Parade again
- VI. Next Meeting – September 30th @ 12:30 PM**